



## **Board of Directors Meeting December 9, 2009**

Present: Mr. Peroulas, Dr. Gutierrez, Mr. Nixon, Mr. Christenbury, Dr. Stylianou, Mr. Ward, Mr. Couchell

Also attending: Ms. Dellinger-Holton, Ms. Suzanne Fortune, Ms. Patricia Couchell, Ms. Lena Bakis, Mr. Tim Deese, Ms. Janna Tipton, Ms. Sue Mabon, Ms. Renee Hulsen, Ms. Daniese Ingram, Ms. Aphrodite Davis, Ms. Allison Miller, Mr. John Weber.

1. Mr. Peroulas called the meeting to order at 7:12 pm.
2. Motion: Approve November 18th minutes with changes below (Couchell/Gutierrez). Passed unanimously.
  - a. Under Benefits/Considerations:
    - i. It appears that the new elementary school expansion will be complete by spring 2010. Therefore, there would be enough space to house an additional group of 20-6<sup>th</sup> grade students. The proposal would utilize existing capacity; it does not require additional facilities expenses.
3. Discussion regarding Retreat in January and try to locate the appropriate dates.
4. Principal's report:
  - a. November 30 Presentation of Honor School of Excellence Banner was very successful!
  - b. Professional Learning Community (PLC) update.
    - i. Invite the Board to join
  - c. Request for 5 years of Service Recognition pins for our staff members who have served with us for 5 years. Pin cost \$12 each. Designed by Accurate Engraving
    - i. Total number of teachers 7-8 that have been here that long
    - ii. Motion to go ahead and order pins, hand out at Christmas party (Nixon/Ward) Passed unanimously
  - d. Date for possible January Board Retreat. Board Meeting Training as a part of the retreat.
    - i. January 29<sup>th</sup> suggested as date 8:30 AM – 3:00 PM
  - e. Comments on Whistleblower's policy draft for the academy to convert to actual policy
  - f. Professional Development on Differentiation for 10 teachers at \$179 per person (Administrator to go for free). Location in Charlotte: Dates January 15 and February 12. Associates will cover classes for teachers those days.

- i. Funding is coming from staff development line item
      - ii. Motion to approve Professional Development (Nixon/Gutierrez) Passed unanimously
    - g. Confucius Institute at North Carolina State University
      - i. Will hire our recommended teacher Mrs. Hongli Liu. Start date to be determined after official approval received from Chinese Government
    - h. 5<sup>th</sup> Grade Parent Meeting on 6<sup>th</sup> Grade Course Offerings on December 16, 2008 at 7 pm.
    - i. 2010-2011 Enrollment for New Students Open Houses
      - i. Dates:
        - January 6 at 5 pm to 7 pm
        - January 7 at 9 am to 11 am
        - January 13 at 9 am to 11 am
        - January 14 at 5 pm to 7 pm
    - j. Thanks for the invitation to the December 13, 2009 holiday celebration at Cosmos Café in Ballantyne at 6 pm.
5. Before & After School Director's Report
  - a. Performance for nursing homes, we may get some free press in the Charlotte Observer
  - b. (2 choirs) approx. 22 kids per choir
  - c. Need to come up with brochure
  - d. Discussion of Summer Camps and what to offer
    - i. Look into sports for gym
      - 1. Soccer
      - 2. Basketball
    - ii. Chess
    - iii. Greek
    - iv. Chinese
  - e. Come up with draft brochure by next Board Meeting
    - i. Cost, goal, duration, hours, etc.
  - f. Budget-Prepared by Acadia
6. PFI President's Report
  - a. Daniese Ingram reported
    - i. 1563 items donated from our Socrates families to Loaves and Fishes
    - ii. \$654 was raised from Chick-fil-A calendar sales which will go to the Hospitality Committee
    - iii. Hot lunch survey going out to parents to determine if a 5-day per week lunch program is feasible.
    - iv. 4 mimeos and projectors as well as the three digital camcorders have been delivered to the school, thanks to the Invest in a Child program.
    - v. Invest in a child program (60 – 70% participation of parents)
7. BOD Policies & Procedures
  - a. Whistleblower's Policy
    - i. Motion to approve Whistleblower's Policy with the following changes:

1. Add a third bullet under Purpose reading: “matters covered under the non-discrimination policy;”
  2. Under Procedure 2: “The Committee is also charged with following up to ensure appropriate actions are taken to resolve concerns in a timely fashion” (Stylianou/Nixon) Approved unanimously
- b. Library Policy – table for now
  - c. Appointing Chaperones for the Fifth Graders’ Journey to Greece
    - i. Begin Mr. R’s contract a week or two weeks earlier due to camp starting earlier if he is to be a chaperone
      1. Motion to go ahead and approve Mr. R and Ms. Fortune for the trip to Greece and start his contract the day he leaves (Couchell/Ward)
    - ii. One parent should be able to speak Greek fluently
8. BOD Committee Reports
- a. Technology
    - i. Ward-Parents helped lay out telecommunication wires in new building
    - ii. John Weber-Donated \$500 to the technology & \$200 to Junior Achievement
    - iii. Working on project for the website – draft layout
    - iv. Dr. Gutierrez recommended to put BOD link on site for documents
  - b. Curriculum
    - i. 6<sup>th</sup> grade curriculum, what core courses need to be taught
    - ii. Language, Arts, Science, Social Studies, Math, Greek
    - iii. Checking on electives
  - c. Marketing & Public Relations
    - i. Brochure needs to go out to the printer ASAP (need approval and changes from Exec. Board & Ms. D-H.)
    - ii. Ordering 1500
    - iii. Put advertorial in Charlotte Parent
    - iv. Put ad in Charlotte Parent to help advertise open houses
    - v. Putting ad in Charlotte Weekly also
  - d. Budget/Finance
    - i. Recommend to put Auditor’s report on the website (Patricia Couchell to handle)
  - e. Facilities & Grounds
    - i. Update on property for the middle school
  - f. Fundraising
    - i. Foundation has 8 applications for Development Director
    - ii. Foundation needs to move fast on hiring Development Director
9. Old/New Business
- a. Submit notes prior to the meeting for me to take good notes

Motion to adjourn 9:33

Respectfully submitted:

Mitch Christenbury