



**Application for Employment
2012-2013 School Year**

Name _____ Date _____

Home Address _____
Street City State Zip

Home Tel # (____) _____ Home Fax # (____) _____

Email _____ Social security # _____ - _____ - _____

Cell Tel # (____) _____ Work # Tel (____) _____

Current Employer _____ Position _____

Employment Address _____
Street City State Zip

Nationality _____ US Visa status _____ Place of birth _____

Languages spoken with proficiency _____ with familiarity _____

Education (List most recent first to high school.)

School/University	Program/Course of Study	Duration	Degree/Diploma

Certifications (Attach a copy of all certifications/licenses.)

State Certificate Issued	Area of Certification	Effective Date	Expiration Date	Years of Teaching Experience

Work Experience (List most recent first. Use additional page if necessary.)

Employer		Address	
Position		Supervisor's Name	Telephone Number
May we contact employer? Yes <input type="checkbox"/> No <input type="checkbox"/>	Describe job position and responsibilities.		
Date Employed (mo/yr)			
Date Separated (mo/yr)			
Reason for Leaving			

Employer		Address	
Position		Supervisor's Name	Telephone Number
May we contact employer? Yes <input type="checkbox"/> No <input type="checkbox"/>	Describe job position and responsibilities.		
Date Employed (mo/yr)			
Date Separated (mo/yr)			
Reason for Leaving			

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Date Employed (mo/yr)			
Date Separated (mo/yr)			
Reason for Leaving			

Employer		Address	
Position		Supervisor's Name	Telephone Number
May we contact employer? Yes <input type="checkbox"/> No <input type="checkbox"/>	Describe job position and responsibilities.		
Date Employed (mo/yr)			
Date Separated (mo/yr)			
Reason for Leaving			

For what position are you applying? _____

What grade do you prefer? _____

Do you have plans to continue your education? If so, please explain.

Special training programs, seminars, workshops:

Membership in professional organizations:

Hobbies/special talents (music, art, drama, sports, crafts, technology, etc.):

To establish our school and provide continuity, we expect your employment to extend for at least two years.

How long do you expect to live in the Charlotte area? Please explain.

When will you be available to begin employment with Socrates Academy?

How did you hear about Socrates Academy?

Internal vacancy announcement

Newspaper/journal/ advertisement.
What publication?

College placement office

Interviewed on college campus

Administrative/professional
reference

Referred by a friend

Internet

Referred by a current Socrates Family

If you answer yes to any of the questions below, please explain on an attached sheet of paper.

1. Have you ever been convicted of, or pled guilty or no contest, to a crime, either misdemeanor or a felony, other than minor traffic offenses?

Yes No

2. Do you have criminal charges or procedures pending?

Yes No

3. Have you ever been suspended, dismissed, non-renewed, fired or discharged from a position of employment?

Yes No

4. Have you ever had a teaching license suspended or revoked?

Yes No

5. Have you ever been asked to resign from a position of employment?

Yes No

6. Are you a citizen of the United States?

Yes No

7. If not, do you possess a current alien registration card or Visa?

Yes No

8. Can you perform the essential functions of the position for which you are applying, with or without reasonable accommodations?

Yes No

9. Do you have a clear, valid and current North Carolina Teaching License?

Yes No

Expiration Date: _____

If you would like, please explain any accommodations needed _____

State Law requires completion of a North Carolina health examination certificate as a prior condition of employment for school employees. Thus, a completed health certificate must be received by Socrates Academy prior to your beginning work. Socrates Academy also conditions employment on pre-employment drug and or/alcohol testing, criminal record checks and fingerprinting.

I understand and agree that, if offered employment by Socrates Academy, I will (1) complete and return a North Carolina health examination certificate, (2) consent to, complete and pass a drug and/or alcohol test in accordance with Socrates Academy policy, and (3) consent to fingerprinting and a criminal records check. I also understand and agree that any failure to comply with, complete or meet such requirements by me will result in the denial of my employment, the withdrawal of my conditional offer of employment, if made, or discharge, as applicable.

I have read this information carefully and certify that all information contained in this application and any attachments to it are true and complete to the best of my knowledge. I further authorize Socrates Academy Public Charter School to make an investigation and inquiries of my prior employment history, my qualifications and abilities, my statements in this application, my criminal history/records and any other related matters in arriving at an employment decision. I hereby authorize my previous employers to provide all information that they may have concerning my past employment. I further release Socrates Academy and its board members, employees and other agents of and from any and all potential liability arising from such investigation and inquiries of the above information and/or the completion of the above health examination certificate and fingerprinting and criminal record check requirements.

I understand that any omission of fact or false or misleading information given in this application for employment, any attachments to it or in my interview(s) will result in the denial of my employment, the withdrawal of my conditional offer of employment, if made, suspension or discharge, as applicable.

Date _____ Signed _____

Employment Questions:

Please answer the following questions on separate paper (at most two pages, single spaced, 12 point font).

1. Why are you interested in Socrates Academy? What do you hope to contribute to it?
2. How will you personally develop at Socrates Academy?
3. Tell us about your experience living with and working with people from diverse cultures.
4. As an employee at a charter school you are asked to wear many hats. Some are not between the hours of 7:45-4:00. You will serve on at least one committee; attend a board meeting, PFI meetings, asked to tutor without extra pay, just to mention a few. Are these requirements something that you are willing to do? Why?
5. Tell us about your experience using technology. What technology tools are you proficient in using? Please list them and tell how you use them.

In order to be considered for an interview you must provide the following:

- Application
- Updated Resume (if available)
- Copies of valid certificates/licenses
- Answers to the above questions
- 3 completed Reference Forms
- 3 personal or professional telephone contacts

Send to:

Janis Dellinger-Holton, Principal
Socrates Academy
3909 Weddington Road
Matthews, NC 28105

If you have questions, contact Janis Dellinger-Holton, Principal, at 704-321-1711 or janisdh@socratesacademy.us.

Mission of the Academy

The mission of the Socrates Academy is to work in partnership with parents and community to encourage our students to reach their full potential by developing critical, analytical thinking skills and becoming self-confident in a high achievement, multicultural, disciplined environment. Particular emphasis will be placed on developing proficiency in reading, writing, and mathematics both in English and Greek through the use of the Socratic Method.

Notice

Socrates Academy Public Charter School is an Equal Opportunity Employer and does not discriminate against any person on the basis of sex, race, color, religion, age or disability in any of its educational or employment programs or activities. The Academy is an at-will employer that offers an employment contract from year to year.